



LUNCHEON COMMITTEE

COMMITTEE PURPOSE

The primary purpose of this committee is to coordinate the monthly business luncheons and provide members and to provide an educational and informative presentation relative to business for attending members.

COMMITTEE RESPONSIBILITIES

This committee is responsible for all aspects of planning and preparing for the monthly member business luncheons, which include:

- ❖ Locating and scheduling luncheon facility
- ❖ Selecting a caterer if needed
- ❖ Coordinate and schedule guest speakers according to the guest speaker guidelines
- ❖ Create and implement new ideas to add value and excitement to member luncheons
- ❖ Assist with obtaining prize giveaway
- ❖ Assist at registration table
- ❖ Assist with set up and clean up before and after monthly luncheon

COMMITTEE MEETINGS HELD

A past set schedule was set for the noon hour once per month however, this time period is not feasible for current members. A new schedule will be discussed.

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